

## Coconino County Accommodation School District

### Public Board Meeting Minutes

August 5, 2024

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, August 5, 2024, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Superintendent Cheryl Mango-Paget, Board President; Dave Dirksen, Chief Education Officer; Erin Tutay, Director of Business Services; Les Hauer, Ponderosa High School Principal; Emily Morton, District AOI Coordinator; Stacy Fobar, Board Secretary.

VIRTUAL Attendees: None.

#### I. OPENING ITEMS

##### A. Call to Order

President Mango-Paget called the meeting to order at 9:15 a.m.

#### II. CALL TO THE PUBLIC

*Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.*

No public were in attendance.

#### III. CONSENT AGENDA

##### A. Written Reports

*\*Please note that our monthly board reports serve the purpose of updating both the board of education and the public on the recent and forthcoming activities, events, and initiatives across the five entities that constitute the CCRASD.*

##### 1. Dave Dirksen, Chief Education Officer

Mr. Dirksen gave a few highlights from his report:

- Contacted Candis Yazzie to be on the agenda for the Western Navajo Agency Council Meeting
- Approval of John Taylor to serve as the math teacher at Ponderosa High School

##### 2. Les Hauer, Ponderosa High School

Mr. Hauer gave a few highlights from his report:

- Training for economics teacher
- CCRI calculations
- CCESA to plan student engagement in healthy activities
- FUSD Food Services catering agreement

- Possibility of ETC to utilize their services for Synergy
- Met with Shabnam Taati
- Met with 25 families for pre-enrollment interviews

3. Traci Parker, Tse' Yaato' High School

Ms. Parker was not in attendance, so Mr. Dirksen gave a few highlights from her report.

- Enrollment increased to 40
- Chicken coops assembled for Eggstatic
- Participated in an Office of Indian Education Policy & Program Updates webinar

4. Erin Tutay, Director of Business Services

Ms. Tutay gave a few highlights from her report.

- Processed payroll and accounts payable batches
- Completed the Adopted Budget
- Submitted the corrective action plans to the Auditor General's office
- Audited all of the AOI, Ponderosa, JDC, and Jail student files
- Entered in and rolled over AOI student files

5. John Phelps, Director of Exceptional Student Services

Mr. Phelps was not in attendance, so Mr. Dirksen gave a few highlights from his report.

- Total of 20 students enrolled in Special Education Services
- Met with Taylor McNamara
- Certified Student Exit Data and Discipline Data to ADE
- Communicating with families for post-school outcomes survey
- Preparing for the first week of school

6. Emily Morton, District AOI Coordinator

Ms. Morton gave a few highlights from her report.

- 20 students enrolled in July 2024 with 17 finishing
- Current enrollment was at 28
- Orientation August 7, 2024, at 10:00 a.m.

- In-person days changed to Tuesday and Thursday from 9:00 a.m. to 1:00 p.m. rather than full day Wednesday.
- Mr. Dirksen added that in addition to two in-person days, Ms. Morton has a classroom that she is setting up.

B. Governing Board/County Superintendent of Schools Summary of Current Issues

President Mango-Paget stated that she and Mr. Hauer would be traveling to Golden, CO to learn more about the grant opportunity to create a model carbon zero school. She added that a new bilingual psych would be joining the staff this week. She also stated that she would be going to DC to meet with legislators to talk about rural schools.

C. Approval of Minutes:

- July 10, 2024, Board Meeting Minutes
- July 10, 2024, Public Hearing Minutes
- July 25, 2024, Special Board Meeting Minutes
- July 31, 2024, Special Board Meeting Minutes

President Mango-Paget approved the presented minutes.

IV. **PRESENTATIONS**

No presentations were made.

V. **DISCUSSION ITEMS**

- A. Discuss holding a second Public Hearing on the proposed *Instructional Time Model (ITM)* for the 2024-2025 school year on September 4, 2024, at 9:15 a.m.

Mr. Dirksen requested holding a second public hearing on the proposed ITM to be held before the next regular meeting.

B. Discussion of FY25 Sole Source Vendors

Ms. Tutay stated that there were nine sole source vendors requests.

1. JC Floor Care was the only available vendor
2. Synergy (Edupoint) – would like to continue using them
3. Magnum, Wall, Stoops, and Warden – would like to continue using them
4. Infinite Visions – County uses them as well and would like to continue using them

5. Executech – not a lot of options, so would like to continue using them
6. Performance Staffing
7. Terra Birds
8. Quality Connections
9. Edmentum

C. Discussion of FY 25 Asset Disposal

Ms. Tutay stated that they were allowed to use a letter to facilitate asset disposal.

D. Discuss Legal Representation by the Coconino County's Attorney's Office for FY2024 – 2025

Mr. Dirksen stated that the district receives a letter annually that outlines the terms and conditions for legal representation from the County Attorneys. He recommended that the Board accepts the terms and conditions.

President Mango-Paget stated that she identified Mr. Dirksen as an official contact with the County Attorney.

E. Discuss the District's Indian Policies and Procedures.

Mr. Dirksen stated that he had no discussion today and there were no attendees wishing to speak on this item. He stated that he would bring the approval of the district's Indian Policies and Procedures for the 2024-2025 school year forward to the Board in September.

VI. **ACTION ITEMS**

- A. Approve holding a second Public Hearing on the proposed *Instructional Time Model (ITM)* for the 2024-2025 school year for 9:15 a.m. on September 4, 2024.

President Mango-Paget approved holding a second Public Hearing on the proposed *Instructional Time Model (ITM)* for the 2024-2025 school year for 9:15 a.m. on September 4, 2024.

- B. Approval of FY25 Sole Source Vendors

President Mango-Paget approved the FY25 Sole Source Vendors.

- C. Approval of FY 25 Asset Disposal

President Mango-Paget approved the FY 25 Asset Disposal form.

D. Approval of Legal Representation by the Coconino County's Attorney's Office for FY2024 – 2025

President Mango-Paget approved the Legal Representation by the Coconino County's Attorney's Office for FY2024 – 2025.

VII. **FUTURE AGENDA ITEMS**

Mr. Dirksen stated that the vouchers needed to be approved, so he asked for a special board meeting for approval of the vouchers. President Mango-Paget suggested a meeting on Friday at noon. Mr. Dirksen suggested Monday morning. President Mango-Paget suggested 9:00 a.m. on Monday, August 12, 2024. Ms. Fobar will send out the agenda as soon as possible.

President Mango-Paget asked for a future agenda item to share information on the money from IN2.

Mr. Hauer added that the FUSD Food Services Agreement would be available soon for discussion and action.

VIII. **ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS**

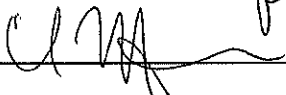
None.

IX. **ADJOURNMENT**

President Mango-Paget adjourned the meeting at 9:49 a.m.

**Next Meeting date: Board Meeting – September 4, 2024**

Dated this 4 day of Sept, 2024.

By:   
President Cheryl Mango-Paget