

Coconino County Accommodation School District

Special Board Meeting Minutes

October 14, 2024

DATE: October 14, 2024

TIME: 9:30 a.m.

PLACE: Office of the Coconino County Superintendent of Schools
2384 N Steves Blvd. Flagstaff, AZ 86004

The Governing Board of the Coconino County Accommodation School District held a special meeting in person and virtually, October 14, 2024, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Cheryl Mango-Paget, Board President; Dave Dirksen, Chief Education Officer; Erin Tutay, Director of Business Services; Stacy Fobar, Board Secretary

VIRTUAL Attendees: Traci Parker, Principal, Tse' Yaato' High School.

I. OPENING ITEMS

A. Call to Order

President Mango-Paget called the meeting to order at 9:30 a.m.

II. CALL TO THE PUBLIC

Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.

No members of the public were in attendance.

III. DISCUSSION ITEMS

A. Discussion of FY24 Annual Financial Report (AFR).

Ms. Tutay presented the AFR and highlighted some points. They included:

- The report was due on October 15, 2024.
- Actual revenues and expenditures of FY24

President Mango-Paget asked if the district were to be awarded to retrofit the HVAC system if there be money to supplement the cost of the retrofits from the Accommodation District's budget. Ms. Tutay replied that there would be funds available for that and that she was planning for capital purchases using three different funds.

President Mango-Paget asked about spending the Federal Impact Aid and spending it down. Ms. Tutay and Mr. Dirksen stated that they would be able to use the funds for a large, impactful project and that they were working on spending down the funds.

President Mango-Paget asked if the District would be in better shape because the ADM numbers were higher than they have been. Ms. Tutay stated that the ADM had been more stable and that she felt very confident that staff were doing a good job at keeping numbers up and keeping up with data entry. She added that they were in a good place to have a contingency fund for emergencies. President Mango-Paget stated that she was concerned that there would be a year when SSR was skipped. Ms. Tutay stated that she was confident that with the lower expenditures this year that they would be able to adjust accounts if that were not renewed.

Mr. Dirksen stated that everything depends on enrollment and that the principals were working hard to ensure that the physical health of the district and that enrollments were progressing. He added that the impact revenue had almost doubled from the previous year due to working with chapter houses and receiving the impact aid funds.

President Mango-Paget asked Ms. Tutay to ask about liquidations regarding ESSR funds, and Ms. Tutay will do so.

B. Discussion of FY24 School-Level Annual Financial Report (AFR).

Ms. Tutay presented the AFR and highlighted some points. They included:

- The report was due on October 15, 2024.
- The School-Level AFR was a breakdown of the individual schools and the district.
- Actual revenues and expenditures of FY24

President Mango-Paget asked if administrative staffing was included in the school-level report, and Ms. Tutay stated that it was not on the school-level, but that administrative staff costs were included in the AFR.

President Mango-Paget asked if there was a way to ask for tax-credit donations to be donated to the District, and Ms. Tutay stated that Ms. Parker worked with parents regarding tax credit donations and that the form was on the website. Ms. Tutay stated that she would also get the form to President Mango-Paget.

IV. **ACTION ITEMS**

A. Approval of FY24 Annual Financial Report (AFR)

President Mango-Paget approved the FY24 Annual Financial Report (AFR).

B. Approval of FY24 School-Level Annual Financial Report (AFR).

President Mango-Paget approved the FY24 School-Level Annual Financial Report (AFR).

V. **ADJOURNMENT**

President Mango-Paget adjourned the meeting at 10:10 a.m.

Next Meeting date: Board Meeting – November 6, 2024 – 9:30 am

Dated this 26 day of November 2024.

By:  _____
President Cheryl Mango-Paget