

## Coconino County Accommodation School District

### Public Board Meeting Minutes

October 2, 2024

The Governing Board of the Coconino County Accommodation School District held a meeting in person and virtually, October 2, 2024, at the office of the Coconino County Superintendent of Schools which resides at 2384 N Steves Blvd., Flagstaff, AZ 86004.

Attendees: Superintendent Cheryl Mango-Paget, Board President; Dave Dirksen, Chief Education Officer; Erin Tutay, Director of Business Services; Les Hauer, Ponderosa High School Principal; Anna Eskridge, Administrative Assistant; Emily Morton, District AOI Coordinator; Stacy Fobar, Board Secretary.

VIRTUAL Attendees: Traci Parker, Principal, Tse'Yaato' High School; John Phelps

#### I. OPENING ITEMS

##### A. Call to Order

President Mango-Paget called the meeting to order at 9:30 a.m.

#### II. CALL TO THE PUBLIC

*Please note that public questions/comments are reserved to agenda items only and each speaker will receive up to 3 minutes.*

None.

#### III. CONSENT AGENDA

##### A. Written Reports

*\*Please note that our monthly board reports serve the purpose of updating both the board of education and the public on the recent and forthcoming activities, events, and initiatives across the five entities that constitute the CCRASD.*

##### 1. Dave Dirksen, Chief Education Officer

Mr. Dirksen gave a few highlights from his report. They included:

- Finalized 301 plans with Emily Morton and Vera Baron for the 2024-2025 school year.
- Submitted the Instructional Time Model to the Arizona Department of Education
- Attended weekly Zoom meetings regarding the School Violence Prevention Program with John Heiderscheidt
- Sent out Impact Aide Source Check forms to twenty Chapter Houses
- Sent out newly approved Indian Policies and Procedures to Chapter House Partners, Window Rock, and Washington D.C.
- Reviewed and signed the most recent batch of Journal Entries with Erin Tutay

2. Les Hauer, Ponderosa High School

Mr. Hauer gave a few highlights from his report. They included:

- The Ponderosa High School Greenhouse program and Terra Birds harvested giant pumpkins, the best of which won first place at the Coconino County Fair
- Helped students register to vote.
- Implemented FUSD food service program
- Held a field trip to Viet Springs on September 13<sup>th</sup>
- Harvested pinions near Walnut Canyon.
- First Forging Resilient Youth session held.
- Developed 301 program plan for a book study of the book *An ethic of Excellence*, by Ron Berger.

3. Traci Parker, Tse' Yaato' High School

Ms. Parker gave a few highlights from her report. They included:

- Held a successful first Family Fun Friday event
- Coordinated State Fire Marshall inspection and reinspection
- Attended various Chapter House meetings
- Requested and received donation support of approximately \$280 from Page Lumber to cover partial expense of chain link fencing and supplies for chicken run.
- Conducted a schoolwide 9/11 memorial activity
- Two students completed credits for graduation
- Various speakers in Arts & Leisure class
- Upcoming events: ASBA tests, school letter grades – Tse Yaato will most likely receive an A for the third year in a row.

4. Erin Tutay, Director of Business Services

Ms. Tutay gave a few highlights from her report. They included:

- Payrolls for Pay Periods 5 and 6
- Process new FY25 AP weekly
- AFR payments

5. John Phelps, Director of Exceptional Student Services

Mr. Phelps gave a few highlights from his report. They included:

- Reviewed the number of students served
- Attended IDEA conference
- Visited Tse Yaato for September 11<sup>th</sup>
- Submitted post school survey outcomes

6. Emily Morton, District AOI Coordinator

Ms. Morton gave a few highlights from her report. They included:

- 26 students enrolled online with one receiving SPED
- Three students dropped due to lack of participation

- One student transferred to another course due to lack of internet access
- Education 502 course requirements completed
- Donna Lyons attended an in-person session to talk about career development
- Completed 45-day screeners
- New student orientation for Q2

B. Governing Board/County Superintendent of Schools Summary of Current Issues  
 President Mango-Paget shared that she and Mr. Hauer were in the midst of interviews for the NREL project and that they were going to Denver next week. She thanked Brandon McNamara for doing a needs assessment for carbon emissions. She shared some highlights regarding her trip to Washington, D.C. and she said she met with twenty representatives regarding Secure Rural Schools. She added that she was lobbying to make the SRS a permanent authorization.

President Mango-Paget shared that she met with the Coconino County Sheriff regarding secure schools. She also added that Dr. Mike Rull would be doing a book study this fall, and she encouraged staff to attend. Additionally, she spoke about E-Rate and the future of the program and shared that she worked with Ms. Tutay to liquidate ESRR funds that were awarded late to maximize the funds for obligated services through December 31, 2024.

C. Approval of Minutes:

- September 4, 2024, Public Hearing Minutes
- September 4, 2024, Board Meeting Minutes

President Mango-Paget approved the minutes from the September 4, 2024, Public Hearing and the September 4, 2024, Board Meeting.

#### IV. **PRESENTATIONS**

None.

#### V. **DISCUSSION ITEMS**

A. Discussion of the updated food service agreement between PHS and FUSD Food Service.

Mr. Hauer stated that the contract was a continuation of the interim contract. The contract would allow for Ponderosa High School to be a part of the Federal Food program. He added that staff would encourage families to apply for reduced and free lunches and that the meals now served were larger and better and allowed lunch to be served at T school.

B. Discussion of the PHS 301 Book Study Plan, *An Ethic of Excellence*.

Mr. Hauer stated that the faculty and he agreed on the book for their 301 plan.

~~C. Discuss the possible partnership with NAU Educational Technology Consortium (ETC) for Synergy student information system hosting and support.~~

D. Discussion of Tse'Yaato' High School out of state travel to Utah for FY25 school year.

Ms. Parker shared that with Tse Yaato being so close to the Utah border that the school would like permission to take students across state lines for events and field trips.

E. Discussion of Tse'Yaato' High School's FY25 301 Building Goals.

Ms. Parker shared the recommendations from the accreditation review as well as the general focus area of the strategic plan. She stated that the performance activities attend to the cognitive and strategic plan. The goals were focused on allowing classroom teachers to continue to collect pre- and post-data as well as completing reflection forms on their semester exams. The second goal was to continue to expand the core career exploration opportunities. She added that they were also working on the goal of increasing parent engagement and promoting the positive communication between the home and the school through in person meetings and family engagement and partnerships.

F. Discussion of the 2024-2025 301 Performance Plans for Emily Morton and Vera Baron.

Mr. Dirksen worked with Ms. Morton and Ms. Baron on their 301 projects. He went over Ms. Morton's projects and how she would demonstrate completion of the projects. He added that when the form was completed it would be submitted to Ms. Tutay to justify distribution of funds. He also covered Ms. Baron's plan for the Juvenile Detention Center testing and stated that the plan would help her develop new testing tools for the JDC.

President Mango-Paget asked if the testing tools would be developed from scratch and how staff would ensure that the tests were evidence-based and met standards. Mr. Dirksen stated that Ms. Baron will develop them from scratch, but that she would do a lot of research to ensure that the tests were evidence-based and met standards. He stated that the tests would most likely be modified once they were put in place as well.

G. Discuss any updates relative to the District's 2024-2025 Indian Policies and Procedures.

Mr. Dirksen shared that the Indian Policies and Procedures Standards were accepted and that he shared them with Chapter Houses and Washington, D.C.

VI. **ACTION ITEMS**

- A. Approval of the updated food service agreement between PHS and FUSD Food Service.

President Mango-Paget approved the updated food service agreement between PHS and FUSD Food Service.

- B. Approval of the PHS 301 Book Study Plan, *An Ethic of Excellence*.

President Mango-Paget approved the PHS 301 Book Study Plan, *An Ethic of Excellence*.

- ~~C. Approve the possible partnership with NAU Educational Technology Consortium (ETC) for Synergy student information system hosting and support.~~

- D. Approval of Tse'Yaato' High School out of state travel to Utah for FY25 school year.

President Mango-Paget approved the Tse'Yaato' High School out of state travel to Utah for FY25 school year.

- E. Approval of Tse'Yaato' High School's FY25 301 Building Goals.

President Mango-Paget approved Tse'Yaato' High School's FY25 301 Building Goals.

- F. Approval of the 2024-2025 301 Performance Plans for Emily Morton and Vera Baron.

President Mango-Paget approved the 2024-2025 301 Performance Plans for Emily Morton and Vera Baron.

- G. Approval of Payroll and Accounts Payable Vouchers for CCASD

- a. FY24 Accounts Payable Voucher (Encumbered):

1. Voucher # 2460 \$50.00
2. Voucher # 2461 \$232.44

- b. FY25 Accounts Payable Vouchers:

1. Voucher # 2507 \$1,610.53
2. Voucher # 2508 \$11,600.10
3. Voucher # 2509 \$3,314.65
4. Voucher # 2510 \$26,082.69

- c. FY25 Payroll Vouchers:

1. Voucher # 4 \$67,641.39
2. Voucher # 5 \$73,093.71

President Mango-Paget approved the Payroll and Accounts Payable Vouchers for CCASD.

VII. **FUTURE AGENDA ITEMS**

- Les Hauer – NAU Educational Consortium contract
- Mr. Dirksen – December – Discussion only – Possible dates and times for School Board meetings for February 2025 through January 2026 with an action item in January to approve the proposed dates and times.
- Presentation by Mr. Hauer, Ms. Benatar, and CMP on Built Environment for NREL project. Most likely in January.

VIII. **ANNOUNCEMENTS/ACKNOWLEDGEMENTS/RECOGNITIONS**

Mr. Dirksen acknowledged that he received Kaibeto's signed form, so Ms. Parker did not need to follow up with them. He added that he has had good communication with Kaibeto's Chapter House. He also spoke about Ms. Parker's strategic plan and addressed the speakers who have been involved with Tse'Yaato' students. He addressed the Federal Impact Survey forms and stated that parent survey forms can be used in place of the Federal Impact Survey. Ms. Parker added that they prefilled the parent survey impact forms and highlighted where parental information was needed to make it easier to complete the forms.

IX. **ADJOURNMENT**

President Mango-Paget adjourned the meeting at 10:20 a.m.

Next Meeting date: Board Meeting – November 6, 2024 – 9:30 am

Dated this 26 day of November, 2024.

By: \_\_\_\_\_

President Cheryl Mango-Paget